

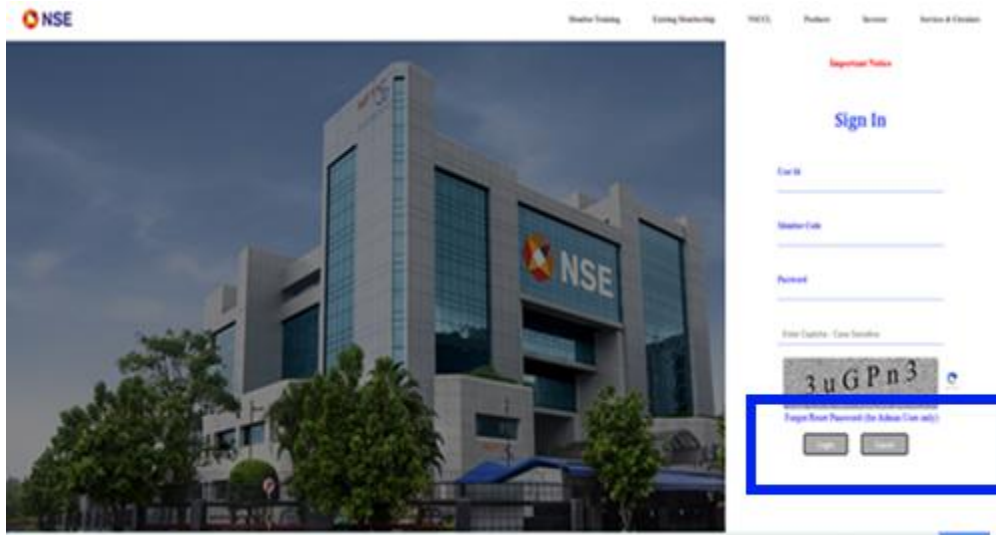
## National Stock Exchange of India Ltd.

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|---------------|------------------------------------------------------------------|
| Document Name | User Guide for Member Portal Admin User Password reset.<br>.docx |
| For           | Member Portal                                                    |
| Applicable to | Member Admin User                                                |
| Purpose       | Member Portal Admin User Password reset                          |

## User Guide for Member Portal Admin User Password Reset

### **A. Procedure for Member Admin user password reset on Member portal**

- Click on Member Portal link as given below:  
<https://ims.connect2nsccl.com/MemberPortal/>
- The below screen will open
- Click on **Forgot/Reset Password (For Admin User Only)** :



- Enter valid Admin User ID, Member Code and correct captcha



- Once validation is done, user will receive OTP on registered Mobile Number and Email.



**One Time Password**

Check your Mobile for the OTP

OTP is sent to Mobile No - XXXXXXXXXX111 & Email - XXXXXXXXXX@nse.co.in

One Time Password

[Reset OTP](#)

Submit Cancel

- After validation of OTP Change password screen > New password and Confirm Password



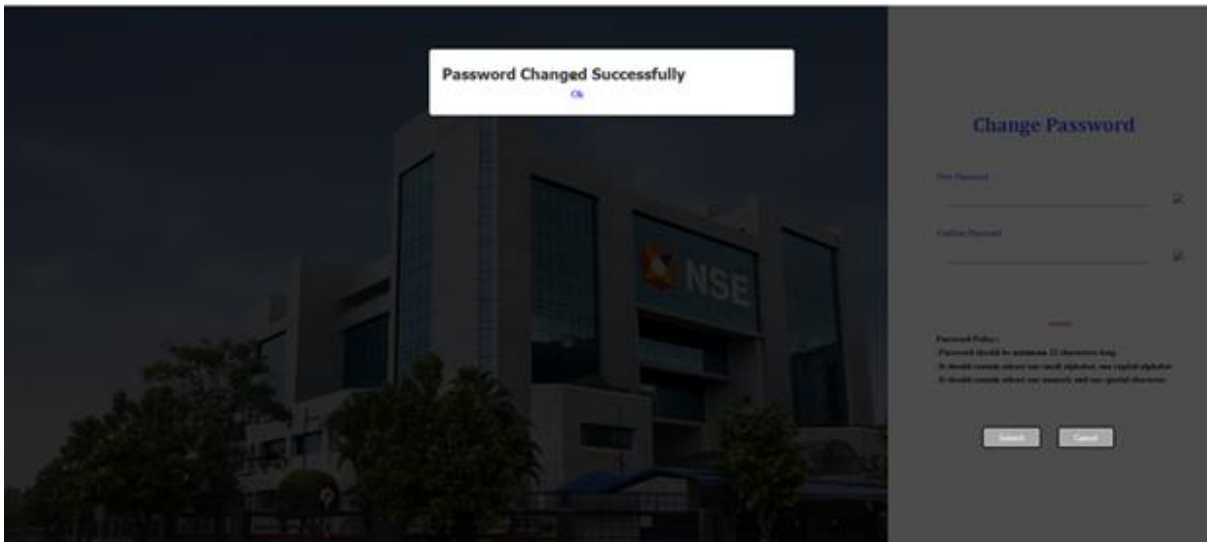
**Change Password**

New Password

Confirm Password

**Password Policy:**  
 Password should be minimum 12 characters long.  
 It should contain atleast one small alphabet, one capital alphabet.  
 It should contain atleast one numeric and one special character.

Submit Cancel



**Password Changed Successfully**

OK

**Change Password**

New Password

Confirm Password

**Password Policy:**  
 Password should be minimum 12 characters long.  
 It should contain atleast one small alphabet, one capital alphabet.  
 It should contain atleast one numeric and one special character.

Submit Cancel

- Now the Admin user can login with new password:



**Important Notice**

**Sign In**

User ID

Member Code

Password

IP TMDR

6 \* T M D R

[Forgot/Reset Password \(for Admin User only\)](#)

\*\*\*END OF DOCUMENT\*\*\*